



## REAL ESTATE COMMISSION

64 South Street  
Concord, NH 03301  
(603) 271-2748 Fax # (603) 271-1039  
<http://www.nh.gov/nhrec>

Expiration Date	
License #	Date Processed
License Dates	Form#
Tradename Ref. #	
Check #	Amount
(FOR OFFICE USE ONLY)	



FORM 3-RE  
FIRM APP.  
REV. 10/10

## APPLICATION FOR LICENSE AS A REAL ESTATE FIRM

**APPLICATION FEE \$100.00**

**Make checks payable to: TREASURER, STATE OF NEW HAMPSHIRE**

PRINT OR TYPE. All questions must be answered in full. Do not leave any section blank, except where instructed to do so.

Name of sole proprietorship, partnership, association, corporation, limited liability company or any other business association in which the license is to be issued. (Note: The name **MUST READ EXACTLY** as it is registered with the NH Secretary of State):

Physical Address of principal place of business: \_\_\_\_\_  
STREET

CITY

STATE

ZIP CODE

Business Mailing Address: \_\_\_\_\_  
STREET/PO BOX

CITY

STATE

ZIP CODE

Business Tel#: \_\_\_\_\_ Fax #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

1. Have you registered this sole proprietorship, partnership, association, corporation, limited liability company or any other business association with the NH Secretary of State so that you may transact business in New Hampshire? \_\_\_\_\_

Date of Registration: \_\_\_\_\_ If incorporated, State of incorporation: \_\_\_\_\_

**NOTE: If not registered, you must first register the name with the NH Secretary of State. Forms may be obtained to register with the Secretary of State at <http://www.sos.nh.gov/corporate/Forms.html>. A copy of the Certificate of Existence (for Corporations and LLC's), Certificate (for all other firms), or Certificate of Authorization (for out of state corporations or firms) must be submitted with this application.**

2. Will this sole proprietorship, partnership, association, corporation, limited liability company or any other business association transact the business of real estate brokerage in New Hampshire under a trade name? \_\_\_\_\_ If so, state trade name

EXACTLY as it is registered with the NH Secretary of State \_\_\_\_\_

Date trade name expires at the office of the NH Secretary of State: \_\_\_\_\_.

**NOTE: If yes, a trade name registration must accompany this firm application, along with a recent copy of a Certificate of Good Standing from the NH Secretary of State. The trade name registration may be obtained from the Commission's website at <http://www.nh.gov/nhrec>.**

3. List on the following page:

- (a) ALL officers or partners of the firm;
- (b) Their title within the firm;
- (c) Their physical resident address; and
- (d) Their designation as a licensed NH salesperson (S) or broker (B), if they are participating in the business of real estate brokerage.



SIGNATURE OF PRINCIPAL BROKER: \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

(Notarial Seal)

\_\_\_\_\_  
NOTARY PUBLIC/JUSTICE OF THE PEACE

My commission expires: \_\_\_\_\_

SIGNATURE OF OWNER/AUTHORIZED OFFICIAL: \_\_\_\_\_

TITLE (WITHIN FIRM): \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

(Notarial Seal)

\_\_\_\_\_  
NOTARY PUBLIC/JUSTICE OF THE PEACE

My commission expires: \_\_\_\_\_

**THE FOLLOWING POWER-OF-ATTORNEY FORM MUST BE COMPLETED FOR ALL  
NON-RESIDENT FIRMS**

**POWER-OF-ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** that the subscriber, desiring to conduct a real estate business in the State of New Hampshire in conformity with the laws thereof, hereby irrevocably constitutes and appoints the New Hampshire Real Estate Commission or its Executive Director, for the time being, to be the subscriber's true and lawful attorneys in aforesaid state, in compliance with the provisions of Chapter 331-A Revised Statutes Annotated, as inserted by the Laws of 1959, Chapter 222, and any amendments thereto, upon whom all lawful processes in any action or proceeding against the subscriber may be served and said subscriber hereby stipulates and agrees that any lawful process which is served on said attorneys shall be of the same legal force and validity as if served personally within this State.

**IN WITNESS WHEREOF**, the undersigned has executed and subscribed to this Power-of-Attorney this \_\_\_\_\_  
day of \_\_\_\_\_ A.D. \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF OWNER/AUTHORIZED OFFICIAL

\_\_\_\_\_  
(TITLE WITHIN FIRM)

State of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20\_\_\_\_\_ personally  
appeared the person who subscribed to the following instrument and acknowledged the same as his/her voluntary act and deed before me.

\_\_\_\_\_  
NOTARY PUBLIC/JUSTICE OF THE PEACE

(NOTARIAL SEAL)

My commission expires:  
\_\_\_\_\_